

# PASSPORT

By Appointment ONLY. Please call **208-983-2751** to schedule an appointment.

Appointments available M-F (excluding holidays):

9:30 a.m. – 11:30 a.m.

2:30 p.m. – 4:30 p.m.

Forms & information are available online here: <https://travel.state.gov/>

\*\*\*\*\*PLEASE NOTE THAT FORMS ARE AVAILABLE FOR FREE\*\*\*\*\*

**BEWARE OF VENDORS WHO OFFER TO HELP WITH YOUR APPLICATION FOR A FEE**

You must apply in person using Form DS-11 if at least one of the following is true:

- You are applying for your first U.S. Passport
- You are under the age of 16 (both parents must be present)
- Your previous U.S. passport was issued when you were under the age of 16
- Your previous U.S. passport was lost, stolen or damaged.
- Your previous U.S. passport was issued more than 15 years ago.

If none of the above statements apply you may be eligible to RENEW using Form **DS-82**.

**Please Note:** If you live in another country (including Canada) and you're submitting Form DS-11, you must apply in person at a U.S. embassy or consulate.

## **PLEASE BRING WITH YOU:**

1. A **Completed** Passport Application **DS-11 04-2025**
2. Passport photos
3. Original or certified copy of your birth certificate (not the copy given to you by the hospital)
4. Valid Idaho photo ID (out of state IDs will require additional identification)
5. If you have a name change, please bring a certified copy of those documents
6. Check or Money Order for each U.S. Passport **AND** a separate check, cash or card for processing fee. *Note: Our vendor does charge 2.50% plus \$1.00 for use of debit or credit cards.*

## **Cost:**

**Personal Check, Cashier's Check or Money order for each passport application payable to U.S. Department of State. Temporary Checks or Bank Counter Checks are unacceptable.**

Passport Book: Adult \$130 / Juvenile \$100

\*Passport Card: Adult \$30 / Juvenile \$15

\*Passport cards are only good for land travel or by sea to Mexico, Canada, Bermuda & Caribbean  
Expedite U.S. Department of State Processing: \$60.00

**Cash, check or credit/debit for each passport application payable to Idaho County.**

Execution/processing fee: \$35.00

## **Photos:**

Grangeville: Mammoth Mailworks 208-701-0900

Cottonwood: Weber Photography - Call 208-962-3249 (appointment only)

Lewiston: Staples, Walgreens or Clarkston: Walgreens