

# PASSPORT

By Appointment ONLY. Please call **208-983-2751** to schedule an appointment.

Appointments available M-F (excluding holidays):

9:30 a.m. – 11:30 a.m.

2:30 p.m. – 4:30 p.m.

Forms & information are available online here: <https://travel.state.gov/>

You must apply in person using **Form DS-11** if at least one of the following is true:

- You are applying for your first U.S. Passport
- You are under age 16 (both parents must be present)
- Your previous U.S. passport was issued when you were underage 16
- Your previous U.S. passport was lost, stolen or damaged.
- Your previous U.S. passport was issued more than 15 years ago.

If none of the above statements apply you may be eligible to RENEW using Form **DS-82**.

**Please Note:** If you live in another country (including Canada) and you're submitting Form DS-11, you must apply in person at a U.S. embassy or consulate.

## **PLEASE BRING WITH YOU:**

1. A Completed Passport Application **DS-11 04-2025**
2. Passport photos
3. Original or certified copy of your birth certificate (not the copy given to you by the hospital)
4. Valid Idaho photo ID
5. If you have a name change, please bring a certified copy of those documents
6. Check or Money Order for each U.S. Passport AND a separate check, cash or card for processing fee. *Note: Our vendor does charge 2.50% plus \$1.00 for use of debit or credit cards.*

## **Cost:**

**Personal Check, Cashier's Check or Money order for each passport application payable to U.S. Department of State. Temporary Checks or Bank Counter Checks are unacceptable.**

Passport Book: Adult \$130 / Juvenile \$100

\*Passport Card: Adult \$30 / Juvenile \$15

\*Passport cards are only good for land travel or by sea to Mexico, Canada, Bermuda & Caribbean  
Expedite U.S. Department of State Processing: \$60.00

**Cash, check or credit/debit for each passport application payable to Idaho County.**

Execution/processing fee: \$35.00

## **Photos:**

Cottonwood: Weber Photography - Call 208-962-3249 for an appointment.

Lewiston: Staples, Walgreens or Clarkston: Walgreens